



SRI KRISHNADEVARAYA UNIVERSITY

ANANTHAPURAMU-515003, ANDHRA PRADESH, INDIA.

Tender No. SKU/DoE/B6/ e-Procure/2023, dated 20.02.2023 E-Procurement Tender Notice

On behalf of The Registrar, Sri Krishnadevaraya University, Ananthapuramu, online open tenders are invited from reputed and eligible Printers/ Firms in two bid system (Technical & Financial) for e-procurement short tender notice for “printing & supply of examination OMR answer booklets, practical answer booklets” for the examination section, SRI KRISHNADEVARAYA UNIVERSITY, Ananthapuramu-515 003. Tender document can be downloaded from Andhra Pradesh Govt. e-procurement website i.e., www.tender.apecurement.gov.in and also from the website of S.K. University, www.skuniversity.ac.in.

e-Procurement Tender Notice

Schedule of the Tender:

1.	Name of the Item	Printing & Supply of Examination Stationery viz. OMR Answer Booklets, Practical Answer Booklets, for the Examination Section, S.K.University, Ananthapuramu.	
2.	Submission of bid documents Online	Start date & Time	End date & Time
		21-02-2023 from 05.00 p.m.	07-03-2023 by 05.00 p.m.
3.	Last date and time of Receipt of Earnest Money Deposit (hard copies)	07-03-2023 by 05.00 p.m	
4.	Date and time for opening of technical bid	09-03-2023 by 04.00 p.m.	
5.	Tender Fee	Tender cost of Rs. 5,000/- + 18% GST Through online Account Number:33772754807, IFSC Code: SBIN0016825, S.K. University Branch.Ananthapuramu The Registrar, S.K.University.	
6.	Transaction Fee for 'APTS' payable at Vijayawada.	0.03% of Estimated Contract Value + GST as applicable.	
7.	Earnest Money Deposit (EMD)	Rs.6,00,000/-(Rupees Six Lakh Only) to be paid online in favor of The Registrar, Sri Krishnadevaraya University, Ananthapuramu.	
8.	The bids shall be submitted in two stages viz., (i) <i>Technical bid</i> (ii) <i>Financial bid</i> . Detailed specifications of the item(s) to be supplied are given in SECTION III . The Technical & Financial bid should be uploaded on e-procurement website i.e., https://tender.apecurement.gov.in		
9.	Financial bid shall be opened after evaluation of technical bid / time notified thereafter on e-tender portal https://apecurement.gov.in Note: i) No price information to be furnished in the technical bid. ii) All items must be quoted. The total order will be “treated as a Package”. and the lowest bid will be considered on an average of all items.		

IMPORTANT NOTES:

- i. Tender Documents can be downloaded from the AP State e-procurement portal <https://tender.apecurement.gov.in> or from www.skuniversity.ac.in website. However, the bidding process will be done in online mode only. The bidders may submit their bid logging on in the Portal <https://tender.apecurement.gov.in>. No bids received by post or by hand or by FAX/E-mail, or by any other modes would be considered for evaluation. DD for Tender fee, online receipt for EMD and other documents should reach before the bid closing time.
- ii. Sri Krishnadevaraya University, Ananthapuramu will assess the ability of the agencies to render the requisite services based on its past record, profile and other criteria as per University norms and finally only those found fit will be taken into consideration.
- iii. The Registrar, Sri Krishnadevaraya University, Ananthapuramu reserves the right to accept / reject any or all the tenders in part /full without assigning any reason thereof, revise the requirement of service at the time of placing the order, modify, relax, or waive any of the conditions mentioned in the tender specifications, wherever deemed necessary and award contracts to one or more bidders for the items covered by the tender.
- iv. Any corrigendum, if any issued for the tender, shall form part of the Tender Document. Any amendment will be notified on Sri Krishnadevaraya University website (www.skuniversity.ac.in.) and <https://tender.apecurement.gov.in> portal. Bidders/Tenderers are requested to visit the above websites regularly for Corrigendum/amendments related to the tender without fail and submit accordingly. Sri Krishnadevaraya University will not be responsible for ignorance of corrigendum.



SRI KRISHNADEVARAYA UNIVERSITY
ANANTHAPURAMU-515 003, Andhra Pradesh, India

Tender No. SKU/DoE/B6/ e-Procure/2023, dated 20.02.2023

TENDER DOCUMENT

Printing and Supply of OMR Answer Booklets and other forms
University Examination Section, SKU, Ananthapuramu

Registrar

SRI KRISHNADEVARAYA UNIVERSITY, ANANTHAPURAMU-515003

Andhra Pradesh .

Email address: registrar@skuniversity.ac.in

NOTICE INVITING TENDER

Tender. No. SKU/DoE/B6/ e-Procure/2023, dated 20.02.2023

The Registrar, Sri Krishnadevaraya University Ananthapuramu invites item wise rated e-tender (in two bid system) from reputed and experienced suppliers /firms for the following items:

1. Particulars of the Items:

Printing and Supply of OMR Answer Booklets and other forms for University Examination Section, SKU, Ananthapuramu.

2. Quantity:

- a. 32 Pages main answer booklets with OMR sheet and variable data print: 12.00 Lakh
- b. 2 Pages main answer booklets with OMR sheet and without variable data print: 60,000
- c. 32 Pages main answer booklets for online valuation: 1000
- d. 12 Pages answer booklets: 1.00 lakh
- e. 08 Pages answer booklets : 1.00 Lakh

3. Tender Fee:

- Rs.5,000/- + 18% GST should be in the form of through online payment only.

**The Registrar, S.K. University, Ananthapuramu,
Account Number: 33772754807,
IFSC Code: SBIN0016825,
S.K. University Branch, Ananthapuramu.**

Rs.6,00,000/- (Six Lakhs only) The EMD should be in the form of online payment.

4. Availability of Tender Document:

Tender Documents with detailed terms & conditions can be downloaded from Andhra Pradesh State Govt.

<https://tender.apeprocurement.gov.in> website and also from the website of S.K. University,
www.skuniversity.ac.in.

5. Qualification of the Tenderer:

To qualify for award of the work, the intending tenderer must have its name as a supplier/prime firm experience of having successfully completed at least three similar natures of works in government sector/University of concerned states during last 5 (five) years.

6. Validity Period of Offer:

The rates offered in section III (Financial bid) should be valid for 12 Months from the date of award of contract/MoU after technical bid of the tender and extended one more year if their work is quality and satisfactory..

- 7. Sri Krishnadevaraya University, Ananthapuramu reserves the right to accept or reject any or all the tenders wholly or partially without assigning any reason thereof.

8. The item rate tenders are invited in two Bid System – (Technical & Financial Bid) on behalf of the **Registrar, S.K. University**, from reputed & eligible agencies for **Printing & Supply of Examination Stationery viz. OMR Answer Booklets, Practical Answer Booklets, for the Examination Section, S.K. University, Ananthapuramu.**

9. Scope

Printing & Supply of Examination Stationery viz. OMR Answer Booklets, Practical Answer Booklets for the Examination Section, Sri Krishnadevaraya University, Ananthapuramu in Section – III.

10. Who can apply:

- 10.1 Bidders should be either OEM (OR) their authorized agent/reseller/partner of OEM.
- 10.2 If the bidder is a proprietary firm, the application shall be signed by the Proprietor with his full name (Typed form) and also the full name of his firm with Present address, contact details etc.
- 10.3 If the bidder's firm is in partnership, the application shall be signed by all partners of the firm with their full typewritten names and current addresses, or alternatively, by a partner holding power of attorney for the firm. In the latter case a certified copy of the power of attorney should accompany the application. In both cases, a certified copy of partnership deed and current address of all the partners of the firm should accompany the application.
- 10.4 If the bidder is a limited company or a corporation, the application shall be signed by a duly authorized person holding power of attorney for signing the application accompanied by a copy of the power of attorney. The bidder should also furnish a copy of the Memorandum and Articles of Association duly attested by a Public Notary.

11. Joint Venture/Consortiums traders are not accepted

12. Bid Submission:

- 12.1 The “Technical Bid” shall comprise of all documents as per Specifications in the e-tender website.
- 12.2 The “Financial Bid” shall comprise of the price bids and need to be uploaded in the e-tender website i.e., <https://tender.apeprocurement.gov.in>
- 12.3 Each page of the Technical Bid, Tender Document must have seal and signature of the authorized person of the bidder.
- 12.4 Duly signed tender document along with all corrigenda, addendum issued, if any, should also be sealed as part of technical bid.
- 12.5 Conditions other than those laid down in the tender document will not be entertained.

13. Eligibility Criteria for Technical Bid

The formats/Annexure for the documents to be submitted, with technical bids are placed in **Section-II**

(Annexure – A, A1, A2 to Annexure H):

13.1	Letter of Transmittal	Annexure – A
	Declaration by Bidder	Annexure – A1
	Compliance to Bid Requirement	Annexure – A2
	That the bidder/ organization has not been blacklisted/debarred by any of the government/public sector agencies in India. A declaration of fair business practice by the Bidder.	
13.2	Organizational Structure: - Legal status of the company/ organization with legal proof along with certified copies.	Annexure - B Attach certified
13.3	Income Tax Registration (PAN No.)	copies
	GST Registration & GST Clearance	
	DVAT Registration/ TIN Number	
13.4	Average annual financial turnover of Rs.5Crore (Rupees Five Crore) during the immediate last three financial years, duly audited signed & stamped by a Chartered Accountant.	Annexure C
	The bidder should not have incurred losses in more than two years in the last 3 consecutive financial years, duly certified by Chartered Accountant, along with copies of audited profit and loss account of last three years	
13.5	To qualify for award of the work, the intending tenderer must have in its name as supplier/prime contract experience of having successfully completed similar nature of works in government sector/University in Andhra Pradesh during last five years	Annexure D
13.6	The bidder will have to furnish the information regarding the Client Satisfaction Report/Performance Report of the works of all works of similar nature mentioned in the clause 13.5 , completed during the last five (5) years ending last day of the month of February, 2017.	Annexure E
13.7	The bidder should have a General Solvency Certificate for minimum 2.4crore certified by his bankers.	Annexure F
13.8	Declaration for Fair Business by The Bidder	Annexure G
13.9	Form of Performance Guarantee Bank Guarantee Bond	Annexure H
13.10	User list with supply/purchase order of the similar field in the Govt./ reputed organization.	Attach copy of proof
13.11	All items of the Tender must be quoted by the Manufacturer, individual, proprietary firm, partnership firm, limited company private or public or Corporation. Incomplete quote shall be summarily rejected.	Attach attested copies of the original documents

14. Evaluation Criteria

14.1 The “**Technical Eligibility Criteria**” prescribed as above in para**13.1 to 13.8**and with respect to the experience in similar class of works completed, Financial Turnover, Solvency, Profitability and Valid Registration will first be scrutinized and bidder eligibility for the work is determined.

14.2 Technical Bid Evaluation:

14.2.1 If any bidder fails to fulfill the above requirements, they would be liable to Disqualification if they has:

14.2.1.1. Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the eligibility criteria document.

14.2.1.2 Record of poor performance such as abandoning work, not properly completing the contract, or financial failures/other weaknesses etc.

14.3 Opening of Financial Bid and Evaluation:

After the Technical Evaluation of the Bids, the University will open the ‘**Financial Bids**’ of all the bidders who have qualified in the **Technical Eligibility Criteria** as per tender notification, at notified time, date, and place in the presence of the qualified bidders or their representatives, if any. **The lowest financial bidder shall only be considered for award of work. However, the L2 may be considered in case of exigency to do the work at the L1 rate.**

15. Earnest Money Deposit:

The Earnest Money Deposit (EMD) of Rs.6,00,000/- (Rupees Six Lakh Only) should be paid in online mode only. In case of unsuccessful bidders, the Earnest Money Deposit will be refunded without any interest.

- a) The on-line payment receipt should be deposited to this office while producing hard copies for verification as per the time schedule.
- b) Demand drafts, cheques, cash deposits, term deposits or fixed deposits will not be accepted towards EMD.
- c) In the case of unsuccessful bidders, the Earnest Money Deposit will be refunded without any interest.
- d) The fee receipt for Earnest Money Deposit & Tender Fee must be submitted to the

address mentioned above on or before bid submission date/ time as mentioned in critical date sheet. In case of non-submission of original payment receipt for EMD and tender fee, the bid shall be rejected. The EMD feesubmitted towards tender fee is non-refundable.

- e) The exemption of EMD will be given to the firms as registered under Single Point Registration Scheme of NSIC are eligible to get the benefits as listed below under Public Procurement Policy for Micro & Small Enterprises (MSEs) Order 2012 as notified by the Government of India, Ministry of Micro Small & Medium Enterprises, New Delhi. The copy of these orders should be uploaded in the e-procurement platform in place of online payment receipt in case of any such claim for exemption. Further, thereis exemption for the payment of tender fee.
- f) In case EMD 2% is paid, it shall be adjusted against Performance Security Deposit (PSD).
- g) Performance Security of 5% for the period of guarantee / or as agreed upon shall be collected from the vender before claiming the bill.

16. Financial Bid:

- 16.1** The bidder shall quote unit item rates in Indian rupees (INR), both in words and figures in the schedule quantities only. No alterations in the form of tender, in the schedule of quantities or additions etc. shall be permitted. In case of difference between the rates of items written in figures and in words, the rates of items written in words shall be taken as correct. No changes in unit rates shall be allowed. The rates quoted in schedule of quantity are for finished and completed items and no extra amount for carting or transporting material, labour etc. shall be paid unless specifically so mentioned or provided for in tender. The rates should be inclusive of all leads and lifts for all materials in the completed items and include all taxes, duties, royalties etc. including Work Contract Tax, labour cess, ESI, EPF etc. as applicable. No extra payment on this account will be made.
- 16.2** The work Contract Tax/Turnover Tax/Income Tax or any other tax deductible at source shall be deducted at source at the rate that will be in force from time to time.
- 16.3** Terms of price shall be in Indian rupees (INR) inclusive of duties, packing, forwarding, transportation, supply and stacking at **Registrar, Sri Krishnadevaraya University, Ananthapuramu** for all items along with applicable taxes and levies.

- 16.4 The rates shall be valid for **12 months** from the date of issue of acceptance letter.
- 16.5 **The contract will be for one year and can be extended for one more year with the same terms and conditions, subject to the satisfactory performance of the lowest tenderer.**

17. General:

TERMS AND CONDITIONS FOR “Security Printing and suppl of 32 Pages main answer booklets with OMR sheet and variable data print, 32 Pages main answer booklets with OMR sheet and without variable data print, 32 Pages main answer booklets for online valuation, 12 Pages answer booklets, 08 Pages answer booklets and Control Bundles Bar Code with serial number includes OMR sheet for Sri Krishnadevaraya University, Ananthapuramu”

- 17.1. Prices quoted should be inclusive of all taxes as per government norms, transportation and labour charges etc.,
- 17.2. The rate quoted should be inclusive of transportation, labour charges etc., and inclusive of all taxes as per government norms. Further, Sri Krishnadevaraya University, Ananthapuramu cannot issue statutory forms like Form-C or Form-D etc., and this should be taken into account by the supplier while quoting the rates to Sri Krishnadevaraya University, Ananthapuramu
- 17.3 Security Printing and supply of 32 Pages main answer booklets with OMR sheet and variable data print, 32 Pages main answer booklets with OMR sheet and without variable data print, 32 Pages main answer booklets for online valuation, 12 Pages answer booklets, 08 Pages answer booklets and Control Bundles Bar Code with serial number includes OMR sheet for Sri Krishnadevaraya University, Ananthapuramu, shall be as per the specifications mentioned.
- 17.4. Negotiations will be made in case of necessity, with the lowest selected quotation and in this regard the decision of the Registrar, Sri Krishnadevaraya University, Ananthapuramu shall be final and binding on the suppliers without any recourse.
- 17.5. Quantity should be supplied with in stipulated time, partly (or) as and when required (or) wholly as per the work order within the agreement period of twelve months from the date of agreement, which can be extended for a further period of one more year.
- 17.6. The accepting authority i.e., the Registrar reserves the right either to reject any or all quotations without assigning any reason. In this regard the decision of the Registrar, Sri Krishnadevaraya University, Ananthapuramu is final.
- 17.7. The Registrar, Sri Krishnadevaraya University, Ananthapuramu reserves the right to accept or reject.
- 17.8. The Registrar, Sri Krishnadevaraya University, Ananthapuramu reserves the right to charge penalty as decided by the Registrar or with hold payment for any under quality material supplied by the firm without prejudice to its other rights. In this regard, the decision of the

Registrar is final.

- 17.9. The University reserves the right to terminate/ amend/ modify the supplier without assigning any reason on advance notice to the supplier. Similarly the terms of the quotation may be amended/modified by the university if necessary, to ensure competitiveness and quality of procurement/service.
- 17.10. No supplier shall be allowed at any time, on any ground whatsoever, to claim revision or modification in the prices quoted by him.
- 17.11. Payment will be made only after total supply of the material for that particular set of examinations.
- 17.12. Transportation and labour should be arranged on their own risk. Damages, breakages, etc., in transportation are at the responsibility of the firm.
- 17.13. Payment will be made only after total supply of the material for that particular set of examinations.
- 17.14. The rates approved shall be valid up to one year from the date of work order. The period can be extended one more year provided if the work is satisfactory.
- 17.15. Deductions: Income tax and other taxes as per the government norms will be deducted from the bill.
- 17.16. Strict Confidentiality should be maintained in Printing of OMR Answer Booklets with Barcodes. The confidentiality of Barcodes and Register number data should be maintained by the firm and should not be leaked and should be protected in their office. Otherwise the firm is liable for any type of criminal action taken by the University. In addition to forfeit of EMD & ESD, payments for the work already done but not paid will be stopped and the Firm will be Black Listed for a minimum period of three years.
- 17.17. The Firm should have own security Printing Press in his own Premises along with laser Printing Facility.
- 17.18. EMD Amount is 2% of the Total quoted Value or the amount mentioned in the tender document whichever is higher and should be paid in online mode in favour of “The Registrar, S.K. University, Ananthapuramu” (Refundable Amount).
- 17.19. Tender cost is Rs.5000/- + 18% GST and it should be paid through online in Favor of “The Registrar, S.K.University, Payable at Ananthapuramu” **Account Number:33772754807, IFSC Code: SBIN0016825, S.K. University Branch.Ananthapuramu** (Non-Refundable Amount).
- 17.20. Firm Registration Certificate must be submitted along with the Tender.
- 17.21. **IBA Approved Secured Printers are only need to participate in the Tender and IBA Certificate must be submitted along with the Tender.**
- 17.22. GST Registration Certificate to be submitted along with the tender.
- 17.23. Turnover of the Firm should be 5crore for last three financial years. Chartered Accountant

Certificate in this regard must be submitted along with the Tender.

- 17.24. Firm Profit Loss & Balance sheet for the last three financial years are to be submitted along with Tender.
- 17.25. Firm Income Tax Returns of last three financial years are to be submitted along with the Tender.
- 17.26. Firm should have sufficient experience in Printing and Supply of OMR sheet with Variable Data Printing & Barcodes. Relevant Purchase orders from different Universities/Boards are to be enclosed.
- 17.27. Firm should have an ISO 9001:2015 Certificate and ISO 27001:2013 certificate for Variable Data Printing.
- 17.28. Firm should be registered with Government Printing Press of the State Concerned under Class-A Web offset Printed Certificate to be submitted along with the Tender.
- 17.29. The tenderer should furnish the following documents along with the tender form, failing which their tender is liable to be rejected:
 - a) Name and full detailed postal address of the firm with phone numbers.
 - b) Certificate of incorporation of the firm.
 - c) Income Tax returns for last Three years, along with the PAN number.
 - d) GST as applicable. GST registration photo copy and latest GST clearance certificate. Relevant document needs to be provided
 - e) Experience (Minimum 2 years) certificate of similar work from Government / Universities / Boards in the state.
 - f) Details of the relevant critical equipment available with the tenderer to execute the works viz., machinery, shift wise capacities, output per day, latest improvements made in the machinery (if any), specific advantages with the machinery of the tenderer and all other relevant details, etc.,
 - g) Details of the available skilled personnel with adequate experience required for execution of the works specified in this tender.
 - h) Undertaking by the Managing Director of the Company that the company is not black listed by any University or Board or any Government or Semi Government Organization.
18. **The tenderer shall undertake the work in a most confidential manner and not to indulge in any kind of malpractice by himself or by his employees for which the tenderer shall be held responsible. In the event of any such incident, the University shall have the power to impound EMD, in addition to taking necessary civil and criminal action as per law.**
19. The firm should not SUB-LET or Sub Contract any part/item of work to other firms as the work is sensitive and most confidential in nature. Tenderer should undertake all the works specified in this tender on their own. Any Joint Ventures, consortium or MOU among companies are not allowed.

20. Locations for the Supply

The security Documents to be properly packed and delivered to Sri Krishnadevaraya University, Ananthapuramu and should be completed as per the time schedules given by the University.

21. Order Placements, Billing and Release of Payment

a) Order Placements:

Director of Evaluation,
Directorate of Evaluation ,
Sri Krishnadevaraya University,
Ananthapuramu

b) Billing and Release of payment:

The Registrar,
Sri Krishnadevaraya University,
Ananthapuramu,
Andhra Pradesh

21. Final decision-making authority:

The University reserves the right to accept or reject any bid and to annul the process and reject any or all bids at any time, without assigning any reason or incurring any liability to the bidders. No claim whatsoever will be entertained / paid by the university to the bidder(s).

22. Rejection of the tender:

- a) The bid without bid security (EMD) and tender fee will summarily be rejected.
- b) The bid without the documents required as mentioned in the technical bid are likely to be rejected.
- c) Late tender(s) will not be accepted.
- d) There should not be two prices for the same item, which will summarily be rejected.
- e) Conditional bids will summarily be rejected.

23. The University reserves the right to execute the work or reject the tender without assigning any reason or incurring any liability to the bidder. The University has the power to make alteration in, omission from, addition of or substitution for the original specifications, drawings, designs.

24. Amendment of tender document:

- 24.1 Before the deadline for submission of tender, the University may modify the tender document by issuing addenda.
- 24.2 Any addendum thus issued shall be a part of the tender document and shall be uploaded on the University website (www.skuniversity.ac.in). Prospective bidders must visit the website before filling and submission of Tender Document for such information.

25. Validity of Tender:

Twelve Months from the date of approval of tender. During this period, no bidder shall be allowed to withdraw his tender. In case of withdrawal, the EMD submitted by the bidder shall be forfeited and no claim shall be entertained on this regard.

26. Performance Guarantee:

26.1 The Performance Guarantee of 5% of the total tendered value will be deposited by the tenderer within the 10 days after the letter of intent. The performance guarantee shall be accepted in the following form and shall be in favor of “**The Registrar, S.K. University**”, payable at **Anantapur** with a validity of months as under:

- i. Fixed deposit receipt (FDR) of a nationalized bank (24 months validity)
 - ii. Bank Guarantee (As per **Annexure-H**) (24 months validity)
- In case EMD 2% is paid, it shall be adjusted against Performance Security Deposit (PSD).
 - **Performance Security of 5% for the period of guarantee / or as agreed upon shall be collected from the vender before claiming the bill.**

26.2 The Performance Guarantee will be refunded without any interest after the successful completion of the work as per the agreement.

26.3 In case of non-submission of Performance Guarantee within specified time, the earnest money will be forfeited, and the University may consider to blacklist /debarred the firm.

26.4 In case a fixed deposit receipt/ Bank Guarantee of any bank are furnished by the firm to the University as part of the Performance Guarantee and the Bank is unable to make payment against the said instrument. The loss caused thereby shall fall on the firm and the firm shall forthwith on demand furnish additional security to the University to make good the deficit.

27. Duration

The items covered under this tender are required to be delivered at **The Registrar, Sri Krishnadevaraya University, Ananthapuramu** in working days during 10:00 a.m. to 4:00p.m. with prior intimation to the office of **The Registrar, Sri Krishnadevaraya University, Ananthapuramu** within **30 days**, as specified in delivery schedule submitted by bidder. The supply is to commence 45th day after the issue of letter of Intent. The 30 days will start after 15 days from date of Issue of Letter of Intent by the University/College.

28. Payment Terms:

Payment for Goods and Services shall be made by University/College in Indian Rupees as follows:

- 28.1 Payment will be made for respective batches / lots as specified in the delivery schedule
- 28.2 The payment will be made on delivery and receipt of the invoice against thereof for each batch / lot.
- 28.3 Each invoice should be submitted in duplicate clearly specifying contract No. goods description, quantity, unit price, total amount, GST, etc.,
- 28.4 No advance payment will be made under any circumstances.

29. Services after Delivery:

In case the rectification of defects is not carried out within 07 days from the day of intimation of defects and replacement of defective items are not provided, a penalty of sum equivalent to 5% per week of the delivered price of that defective supply shall be levied. This penalty is applicable up to a maximum of 4 weeks (maximum 20%). Subsequently, the rectification shall be carried out by the University at the risk and cost of the firm. The cost of repairs along with the penalty of 100% shall be recovered from the payment withheld with university and the balance amount if any, will be paid to the bidder after completion of warranty obligations.

30. Packing and Marking:

- 30.1 All packing should be strong enough to withstand weather conditions as well as rough handling during loading/ unloading and transporting, as per instruction of the University.
- 30.2 All protection and threaded fittings shall be suitably protected and covers shall block the openings.

31. Substitution and Wrong Supplies:

Unauthorized substitution or materials delivered in error of wrong description or quality or supplied in excess quantity or rejected goods shall be returned to the firm at firm's cost and risk.

32. Insurance, Freight and Deliveries:

- 32.1 The firm shall make all arrangements towards safe and complete delivery at the designated locations indicated by the University in the Purchase Order. Such responsibility on part of the firm will include taking care of insurance, freight, state level permits etc. as applicable.
- 32.2 The firm will keep the University informed about changes, if any, in various stages of deliveries.

33. Arbitration and Settlement of Disputes:

- 33.1 University and the firm shall make every effort to resolve amicably by direct information negotiation by difference or dispute arising between them under or in connection with the University order.

- 33.2 If after thirty (30) days from the commencement of such informal negotiations, University and the firm have been unable to resolve amicably the dispute; either party may require that the dispute be referred for resolution to the formal mechanisms as Specified hereunder:
- 33.2.1 Any dispute or differences whatsoever arising between the parties out of or relating to the manufacturing, meaning, scope, operation or effect of this contract or the validity or the breach there of shall be settled by arbitration in accordance with the provisions of the Arbitration & Conciliation Act, 1996 and the award made in pursuance thereof shall be binding on the parties. The sole arbitrator shall be appointed by the Vice Chancellor, S.K. University, Ananthapuramu.
- 33.2.2 The performance under this contract shall not stop for any reason whatsoever during the said dispute/proceedings unless the firm is specifically directed by the university to desist from working in this behalf.
- 33.2.3 The venue of arbitration shall be Ananthapuramu. The language of proceedings shall be English. The Law governing the substantive issues between the parties shall be the Laws of India. All disputes are subject to the jurisdiction of the Ananthapuramu Court only.
- 33.2.4 It is also a term of that if any fees are payable to the arbitrator, these shall be paid equally by both the parties. It is also a term of the contract that the arbitrator shall be deemed to have entered on the reference on the date he / she issues notice to both the parties calling them to submit their statement of claims and counter statement of claims.

34. LIQUIDATED DAMAGES

If the bidder fails to supply any or all of the goods within the period specified in the Purchase Order, University shall without prejudice to its other remedies under the Purchase Order, deduct from the contract price, as liquidated damages, a sum equivalent to 0.5% of the contract price of the delayed goods weekly or part thereof of delay until actual delivery. The penalties will be maximum of 10% of the contract amount / awarded value. In case of extraordinary delay or beyond 30 days of stipulated delivery period, University reserves the right to terminate the contract, without any liability to cancellation charges, forfeit/encase the submitted Performance Guarantee and blacklist/debarred the defaulting firm.

35. SPECIAL CONDITIONS

Vendor has to **Printing & Supply of Examination Stationery viz. Answer Booklets, Practical Answer Booklets, for the Examination Section, Sri Krishnadevaraya University, Ananthapuramu** as per specifications and strictly in accordance with the terms and conditions of the tender failing which Sri Krishnadevaraya University, Ananthapuramu without prejudice

to any other right or remedy available may recover any such amount suffered as loss from the vendor as ascertained/assessed by the Registrar, Sri Krishnadevaraya University, Ananthapuramu as liquidated damages and not by way of penalty to be imposed separately at the rate of 1% per week of delay in supply subject to a maximum of 10% of the contract value. If any loss or delay has been caused due to any reasons beyond the control of any of the parties (Force Majeure), the **Registrar, Sri Krishnadevaraya University, Ananthapuramu** shall have the sole discretion to waive off such loss or penalty as she/he deems fit provided further that the Vendor shall explain in writing the reasons which caused such delay or loss within ten days from the date of delay or occurrence of such loss.

35.1. The firm shall ensure secrecy and safety of data design of **Printing & Supply of Examination Stationery viz. 32 pages OMR Answer Booklets, Practical Answer Booklets and other forms for the Examination Section, Sri Krishnadevaraya University, Ananthapuramu** used by Sri Krishnadevaraya University, Ananthapuramu or any information supplied to the firm by the **Sri Krishnadevaraya University, Ananthapuramu**. Any deviation /leakage will warrant forfeiture of **Performance Security** and criminal proceedings in court of Law.

35.2. The firm shall ensure supply of high-quality material as per specifications prescribed time limits mentioned in the supply order. The firm shall also ensure all quality checks to ensure compliance and 100% defect free sheets. Defective material shall not be acceptable under any circumstances and penalty to the extent of 100% of the value of the order placed may be levied for default. In that case, the firm would also be required to replace the entire material at its own cost and risk immediately.

35.3. The safety, accuracy, and security of the **Printing & Supply of Examination Stationery viz. 32 pages OMR Answer Booklets, 12 & 8 pages Practical Answer Booklets, for the Examination Section, Sri Krishnadevaraya University, Ananthapuramu** setup material while at the time of making delivery shall be the responsibility of the vendor. The firm will be required to furnish declaration to this effect to the Sri Krishnadevaraya University, Ananthapuramu for any lapse in security, inaccuracy, or mishandling/misuse of material. Penalty equal to 100% of the order value payable to the firm will be imposed and contract will be terminated entailing forfeiture of Performance Security, in addition to any other action as deemed fit by the Registrar, the Sri Krishnadevaraya University, Ananthapuramu.

35.4. The Sri Krishnadevaraya University, Ananthapuramu, reserves the right to revise or alter the specifications of the **Printing & Supply of Examination Stationery viz. 32 pages OMR Answer Booklets, 12 & 8 pages Practical Answer Booklets, for the Examination Section, Sri Krishnadevaraya University, Ananthapuramu** before the acceptance of any tender.

35.5. Hypothetical and conditional quotations will not be entertained.

35.6. Force Majeure

For purpose of this Clause, “**Force Majeure**” means an event beyond the control of the firm and not involving the Firm’s fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the University either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargo.

If a Force Majeure situation arises, the firm shall promptly notify the University in writing of such conditions and the cause thereof. Unless otherwise directed by the University in writing, the Supplier shall continue to perform its obligations under the Purchase Order as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

XXXX

SECTION II

INFORMATION REGARDING TECHNICAL ELIGIBILITY
(Annexure A to H)

LETTER OF TRANSMITTAL

From:

To

**The Registrar
Sri Krishnadevaraya University,
Ananthapuramu.**

Sir,

Sub: Submission of Tender Document for **Printing & Supply of Examination Stationery viz. 32 pages OMR Answer Booklets, 12 & 8 pages Practical Answer Booklets, Control bundles for the Examination Section, Sri Krishnadevaraya University, Ananthapuramu.- Reg.**

Having examined the details given in Tender document for the above work, I/we hereby submit the relevant information:

1. I/we hereby certify that all the statement made, and information supplied in the enclosed annexures / forms accompanying statement are true and correct.
2. I/we submit the requisite certified solvency certificate and authorize the **Registrar, Sri Krishnadevaraya University, Ananthapuram** to approach Bank issuing the solvency certificate to confirm the correctness thereof. I/we also authorize the Sri Krishnadevaraya University, Ananthapuram to approach individuals, employers, firms and corporation to verify our competence and general reputation.

Name & Signature(s) of Bidder(s) with seal

Annexure – A1**DECLARATION BY THE BIDDER**

We _____ (Name of the Bidder) hereby represent that we have gone through and understood the Bidding Document in Section-I (Unpriced Bid) and Section-II (Priced bid-Schedule of requisition) and that our Bid has been prepared accordingly in compliance with the requirement stipulated in the said documents.

We are submitting a copy of Bidding Document marked “Original” as part of our Bid duly signed and stamped on each page in token of our acceptance. We undertake that the Bidding Document shall be deemed to form part of our bid and in the event of award of work to us, the same shall be considered for constitution of Contract Agreement. Further, we shall sign and stamp each page of this document as a token of Acceptance and as a part of the Contract in the event of award of Contract to us.

We further confirm that we have indicated prices in Schedule of Quantities and submitted in Price Bid in separately sealed envelope. We confirm that rate quoted by us includes price for all works/activities/supply etc. as mentioned in item description of the items in Schedule of Quantities.

SIGNATURE OF BIDDER : _____

NAME OF BIDDER : _____

COMPANY SEAL : _____

Note: This declaration should be signed by the Bidder’s representative who is signing the bid.

Annexure – A2**COMPLIANCE TO BID REQUIREMENT**

We hereby agree to fully comply with, abide by, and accept without variation, deviation or reservation all technical, commercial and other conditions whatsoever of the Bidding Documents and Addendum to the Bidding Documents, if any, for subject work issued by S.K. University, Ananthapuramu.

We hereby further confirm that any terms and conditions if mentioned in our bid (Un-priced as well as Priced Part) shall not be recognized and shall be treated as null and void.

SIGNATURE OF BIDDER : _____

NAME OF BIDDER : _____

COMPANY SEAL : _____

1. Name and Address of the Bidder:
2. Telephone No./Fax No./e-mail:
3. Legal status of the Bidder (attach copies of original document defining the legal status)
 - a. An Individual
 - b. A proprietary firm
 - c. A firm in partnership
 - d. A limited company or Corporation
 - e. A Public Sector Undertaking
4. Particulars of the registration with various Government Bodies (Attach attested Photocopy)

Organization /Place of registration	Registration No.
-------------------------------------	------------------
5. PAN No. -----
6. Names and Titles of Directors & Officers with designation to be concerned with this work. :
7. Name & Designation of individuals authorized to act for the organization:
(Pl attach power of attorney in favor of authorized representative duly signed by authorized signatory)
8. Was the Bidder ever required to suspend work for a period of more than six months continuously after you commenced the **Printing works**? If so, give the name of the project and reasons of suspension of work.
9. Has the Bidder, or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion? If so, give name of the project and reasons for abandonment.
10. Has the Bidder, or any constituent partner in case of partnership firm, ever been debarred/ blacklisted for tendering in any organization at any time? If so, give details:
11. Has the Bidder, or any constituent partner in case of partnership firm, ever been convicted by a court of law? If so, give details
12. Any other information considered necessary but not included above:

(Stamp, Name & Signature of Bidder)

*Annexure - C***DETAILS OF ANNUAL TURNOVER****A. FINANCIAL DETAILS**

Financial Years	Gross Annual Turnover (In Lacs)	Profit/Loss (In Lacs)
2020-2021		
2019-2020		
2018-2019		

B. Audited balance sheet and profit & loss account for above three years certified by the chartered accountant to be submitted.

(Stamp, Name & Signature of Bidder)

*Annexure - D***DETAILS OF SIMILAR WORKS COMPLETED DURING LAST 03 (THREE) YEARS**

Sl.No.	DESCRIPTION OF WORK	POSTAL ADDRESS OF CLIENT WITH CONTACT NUMBERS	CONTRACT VALUE	COMPLETED VALUE	STARTING DATE	SCHEDULED COMPLETION DATE	ACTUAL COMPLETION DATE	REASONS FOR DELAY, IF, ANY

NOTE: Performance Report issued by Client for all above job(s) shall be furnished alongwith the Bid as per Annexure - E.

(Stamp & Signature of Bidder)

PERFORMANCE REPORT OF WORKS REFERRED IN ANNEXURE - D

1. Name of work/ Project & Location :
2. Name of Client and Address with
Contact details :
3. Agreement No./ Work Order No. :
4. Value of work as per
work order/Award : Rs.
5. Total value of actual work done : Rs.
6. Estimated Cost of award : Rs
7. Date of start :
8. Date of completion
i) Stipulated date of completion :
ii) Actual date of completion:
9. Amount of compensation levied for delayed completion, if any : Rs.
10. Amount of reduced rates item if any : Rs
11. Amount of compensation not yet decided :
12. Performance Report
 - 1) Quality of work Excellent/Very Good/Good/Fair/Poor
 - 2) Financial soundness Excellent/Very Good/Good/Fair/Poor
 - 3) Technical Proficiency Excellent/Very Good/Good/Fair/Poor
 - 4) Resourcefulness Excellent/Very Good/Good/Fair/Poor
 - 5) General behavior Excellent/Very Good/Good/Fair/Poor

(Signature & Stamp of Director/Registrar/Admin. Officer/Ex. Engineer or Equivalent) dated:

Note:

1. This Annexure should be submitted separately for each work completed by the Bidder during last 03 (three) years and the works indicated in **Annexure D**.
2. This ANNEXURE shall be signed & stamped by the Bidder's Client not below the rank of Executive Engineer or equivalent.
3. The Name, Address, contact details (Mobile, Fax, Email, and Landline Phones) of Client should be indicated to facilitate confirmation of work.

Annexure - F

General Solvency Certificate from Bankers of the company in the following form:

FORM OF BANKER'S CERTIFICATE FROM A SCHEDULED BANK

The bidder should submit a **General Solvency Certificate** for minimum of bid amount, **certified** by bankers.

This is to certify that to the best of our knowledge and information M/s..... having marginally noted address, a customer of our bank are/is respectable and can be treated as good for any engagement upto a limit of Rs..... (Rupees.....)

This certificate is issued without any guarantee or responsibility on the bank or any of the officers.

(Signature)

From the Bank

NOTE

- (1) Banker's certificate should be on letter head of the Bank, sealed in cover addressed to tendering authority,
- (2) In case of partnership firm, certificate should include names of all partners as recorded with the bank.

Signature of Chartered Accountant with seal

Signature of Bidder(s) with seal

DECLARATION FOR FAIR BUSINESS BY THE BIDDER

(Affidavit on Non-Judicial Stamp Paper of Rs.10/- duly attested by Notary / Magistrate)

This is to certify that We, M/s _____ in submission of this offer confirm that:-

- i) We have not made any misleading or false representation in the forms, statements and attachments in proof of the qualification requirements.
- ii) We do not have records of poor performance such as abandoning the work, not properly completing the contract, inordinate delays in completion, litigation history or financial failures etc.
- iii) Business has not been banned with us by any Central / State Government Department/ Public Sector Undertaking or Enterprise of Central / State Government.
- iv) We have submitted all the supporting documents and furnished the relevant details as per prescribed format.
- v) The information and documents submitted with the tender by us are correct and we are fully responsible for the correctness of the information and documents submitted by us.
- vi) We understood that in case of any statement/information/document furnished by us or to be furnished by us in connection with this offer is found to be incorrect or false, our EMD in full will be forfeited and business dealings will be banned.
- vii) We have not been punished / penalized by way of imprisonment in last three years.
- viii) We have not been blacklisted/debarred by any of the Government/Public Sector Agency in last three years.

SEAL, SIGNATURE & NAME OF THE BIDDER

Signing this document

CHECK LIST FOR SUBMISSION OF BID

Bidder is requested to fill this check list and ensure that all details/documents have been furnished as called for in the Bidding Document along with duly filled in, signed & stamped checklist **with each copy of the "Un-priced bid (Part- I)"**.

Please tick the box and ensure compliance:

- 1 Evidence related EMD and Cost of the Tender
- 2 Bid Forwarding Letter
- 3 Power of Attorney in Favor of the person
 who has signed the bid on stamp paper of
 appropriate value.
- 4 Partnership Deed in case of partnership firm and
 Article of Association in case of limited company.
- 5 Compliance to Bid Requirement
- 6 Declaration by the bidder
- 7 All pages of the bid have been page numbered in sequential manner.
- 8 Annexure(s) – A to J
- 9 Valid VAT, Service Tax, Excise Registration

SIGNATURE OF BIDDER : _____

NAME OF BIDDER : _____

COMPANY SEAL : _____

Annexure – H**Form of Performance Guarantee
Bank Guarantee Bond**

1. In consideration of the Sri Krishnadevaraya University, Ananthapuramu(hereinafter called “The University”) having offered to accept the terms and conditions of the proposed agreement between ----- and ----- (hereafter called “ the said firm”) for the work ----- (hereafter called “ the said agreement”) having agreed to the production of a irrevocable bank guarantee for Rs. ----- (Rupees ----- only) as a security /guarantee from the firm for compliance of his obligations in accordance with the terms and conditions in the said agreement.
2. We, ----- (indicate the name of the Bank) ----- do hereby undertake to pay the amount due and payable under this guarantee without any demure, merely on a demand from the University stating that the amount claimed is required to meet the recoveries due to likely to be due from the said firm. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. ----- (Rupees ----- only).
3. We, the said bank further undertake to pay the University any money so demanded notwithstanding any dispute or disputes raised by the firm in any suit or proceeding pending before any court or Tribunal relating thereto, our liability under this present being absolute and unequivocal.

The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the Firm shall have no claim against us for making such payment.

4. We, -----(indicate the name of the Bank) further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of the University under or by virtue of the said agreement have been fully paid and its claims satisfied or discharged or till Project-in-Charge on behalf of the University certified that the terms and conditions of the said agreement have been fully and properly carried out by the said Firm and accordingly discharges this guarantee.
5. We, -----(indicate the name of the Bank) further agree with the University that the University shall have the fullest liberty without our consent and without affecting in any manner our obligation hereunder to vary any of the terms and conditions of the said agreement or to extend time of performance by the said Firm from time to time or to postpone for any time or from time to time any of the powers exercisable by the University against the said firm and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Firm or for any forbearance, act of omission on the part of the University or any indulgence by the University to the said Firm or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.
6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Firm.
7. We, -----(indicate the name of the Bank) lastly undertake not to revoke this guarantee except with the previous consent of the University in writing.
8. This guarantee shall be valid up to ----- unless extended on demand by the University. Notwithstanding anything mentioned, our liability against this guarantee is restricted to Rs. ----- (Rupees ----- only) and unless a claim in writing is lodged with us within six months from the date of expiry or the extended date of expiry of this guarantee all our liabilities under this guarantee shall stand discharged.

Dated ----- the day of

(Name of the Bank)

SECTION III**SCHEDULE OF QUANTITIES****TECHNICAL BID & FINANCIAL BID**

Technical bid & Financial bid in respect of Printing & Supply of Examination Stationery viz. Answer Booklets, Practical Answer Booklets for the Examination Section, Sri Krishnadevaraya University, Ananthapuramu.

I. TECHNICAL BID

Technical bid in respect of **Printing & Supply of Examination Stationery viz. Answer Booklets, Practical Answer Booklets for Examination Section, Sri Krishnadevaraya University, Ananthapuramu.**

TECHNICAL COMPLIANCE SHEET (Bidders are informed to give Compliance of each Specification of each item whether equipment being offered by them is complying with Specification or otherwise).

SPECIFICATIONS OF ITEMS

S.No.	Description of the item	Approximate quantity required per annum (Number of copies)
<u>1.</u>	<p><u>32 PAGE MAIN ANSWER BOOKLETS WITH OMR SHEET AND VARIABLE DATA PRINT</u></p> <p>i) Printing and supply of 32 pages answer booklets A4 Size with all pages printing on 60 GSM map litho with OMR sheet and long side stitching. OMR Sheet with data printing personalized student data with unique Barcode in A4 Size on 110 GSM ITC BPBL map litho paper with front two colors and reverse side single color printing for two valuations. A grade mill paper with the following features has to be used:</p> <p>a) All the pages containing 25 light lines specified margins of 3 cm from the left and top.</p> <p>b) The University logo in water mark should be printed at the middle of each page.</p> <p>c) Page number on each page along with numeric print.</p> <p>d) Three secret features.</p> <p>e) Last page circle at the end of each paper.</p>	
<u>2.</u>	<p><u>32 PAGE MAIN ANSWER BOOKLETS WITH OMR SHEET WITHOUT VARIABLE DATA</u></p>	

	<p>i) Printing and supply of 32 pages answer booklets A4 Size with all pages printing on 60 GSM map litho with OMR sheet and long side stitching. OMR Sheet with unique Barcode in A4 Size on 110 GSM ITC BPBL map litho paper with front two colours and reverse side single colour printing for two valuations. A grade mill paper with the following features has to be used:</p> <p>a) All the pages containing 25 light lines specified margins of 3 cm from the left and top.</p> <p>b) The University logo in water mark should be printed at the middle of each page.</p> <p>c) Page number on each page along with numeric print.</p> <p>d) Three secret features.</p> <p>e) Last page circle at the end of each paper</p>	12,00,000
<u>3.</u>	<p><u>32 PAGE MAIN ANSWER BOOKLETS FOR ONLINE VALUATION</u></p> <p>Printing and supply of 32 pages answer booklets A4 Size with Barcode for all page No.s printing on 60 GSM map litho paper with data printing personalized students data with Unique QR Code in A4 Size on 110 GSM ITC BPBL Map Litho paper with separate sticker. A grade mill paper with the following features has to be used:</p> <p>a) All the pages containing 25 light lines specified margins of 3 cm from the left, right and top</p> <p>b) The University logo in water mark should be printed at the middle of each page</p> <p>c) Serial number on each booklet and Page number on each page along with numeric print.</p> <p>d) Three secret features.</p> <p>e) Last page circle at the end of each paper</p>	

<u>4</u>	<u>32 PAGE MAIN ANSWER BOOKLET WITH ADHESIVE STICKERNG</u> i) Printing and supply of 32 pages answer booklets A4 Size with all pages printing on 60 GSM map litho with OMR sheet and long side stitching in A4 Size on 110 GSM ITC BPBL map litho paper with students data format and reverse side single colour printing for two valuations. A grade mill paper with the following features has to be used: a) All the pages containing 25 light lines specified margins of 3 cm from the left and top. b) The University logo in water mark should be printed at the middle of each page. c) Page number on each page along with numeric print. d) Three secret features. e) Last page circle at the end of each paper.	
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5	12 PAGES ANSWER BOOKLETS	Required Quantity per Annum
	ii) Printing and supply of 12 pages answer booklets with long side stitching on 60 GSM map litho A grade mill paper with the following features: a) All the pages without light lines, specified margins of 3 cm from the left and top b) The University logo in water mark should be printed at the middle of each page c) Serial number on each booklet and Page number on each page along with numeric print.	1,00,000
6	8 PAGES ANSWER BOOKLETS	Required Quantity per Annum
	Printing and Supply of 8 pages answer booklets with long side stitching on 60 GSM map litho A grade mill paper with the following features: a) All the pages containing 25 light lines specified margins of 3 cm from the left, right and top b) The University logo in water mark should be printed at the middle of each page c) Serial number on each booklet and Page number on each page along with numeric print.	1,00,000

7	<i>Control Bundles under Bar Code with serial number includes OMR sheet.</i>	Required Quantity per Annum
	<p><u>Control Bundles under Bar Code with serial number includes OMR sheet.</u></p> <p>(Note: Cost includes OMR and security printing answer book, stitching, packing, loading conveyance including stacking at Sri Krishnadevaraya University with logo and name and other security printing matter as directed by the University with security features as given below. The readability of the OMR sheet shall be tested and ensured by the agency).</p> <p>a) Barcode b) Opaque Test c) Micro printing d) Nano Printing e) Reverse Micro</p>	60,000

TECHNICAL COMPLIANCE

S.No.	DESCRIPTION	Details	Compliance Yes/No	Deviations if any
1.				

(SEAL, SIGNATURE & NAME OF THE BIDDER)

SECTION III**SCHEDULE OF QUANTITIES
TECHNICAL BID & FINANCIAL BID****II. FINANCIAL BID**

Technical bid & Financial bid in respect of **Printing & Supply of Examination Stationery viz. Answer Booklets, Practical Answer Booklets for the Examination Section, Sri Krishnadevaraya University, Ananthapuramu.**

S.No	SPECIFICATIONS FOR THE PRINTING OF EXAMINATION STATIONERY	Qty.	Taxes as applicable such as GST, etc.,	Total Price in Rs.
1.	<p><u>32 PAGE MAIN ANSWER BOOKLETS WITH OMR SHEET AND VARIABLE DATA PRINT</u></p> <p>Printing and supply of 32 pages answer booklets A4 Size with all pages printing on 60 GSM map litho with OMR sheet and long side stitching. OMR Sheet with data printing personalized student data with unique Barcode in A4 Size on 110 GSM ITC BPBL map litho paper with front two colours and reverse side single colour printing for two valuations. A grade mill paper with the following features has to be used:</p> <ol style="list-style-type: none"> All the pages containing 25 light lines specified margins of 3 cm from the left, right and top The University logo in water mark should be printed at the middle of each page Serial number on each booklet and Page number on each page along with numeric print. Three secret features. Last page circle at the end of each paper 	1000		
2.	<p><u>32 PAGE MAIN ANSWER BOOKLETS WITH OMR SHEET AND WITHOUT VARIABLE DATA PRINT</u></p> <p>Printing and supply of 32 pages answer booklets A4 Size with all pages printing on 60 GSM map litho with OMR sheet and long side stitching. OMR Sheet with data printing personalized student data with unique Barcode in A4 Size on 110 GSM ITC BPBL map litho paper with front two colours and reverse side single colour printing for two valuations. A grade mill paper with the following features has to be used:</p> <ol style="list-style-type: none"> All the pages containing 25 light lines specified margins of 3 cm from the left, right and top The University logo in water mark should be printed at the middle of each page Serial number on each booklet and Page number on each page along with numeric print. 	1000		

	<p>d. Three secret features.</p> <p>e. Last page circle at the end of each paper</p>			
3.	<p><u>32 PAGE MAIN ANSWER BOOKLETS FOR ONLINE VALUATION</u></p> <p>Printing and supply of 32 pages answer booklets A4 Size with Barcode for all page No.s printing on 60 GSM map litho paper with data printing personalized students data with Unique QR Code in A4 Size on 110 GSM ITC BPBL Map Litho paper with separate sticker. A grade mill paper with the following features has to be used:</p> <p>a. All the pages containing 25 light lines specified margins of 3 cm from the left, right and top.</p> <p>b. The University logo in water mark should be printed at the middle of each page</p> <p>c. Serial number on each booklet and Page number on each page along with numeric print.</p> <p>d. Three secret features.</p> <p>e. Last page circle at the end of each paper</p>	1000		
4.	<p><u>32 PAGE MAIN ANSWER BOOKLET WITH ADHESIVE STICKER NG</u></p> <p>i) Printing and supply of 32 pages answer booklets A4 Size with all pages printing on 60 GSM map litho with OMR sheet and long side stitching in A4 Size on 110 GSM ITC BPBL map litho paper with students data format and reverse side single colour printing for two valuations. A grade mill paper with the following features has to be used:</p> <p>a) All the pages containing 25 light lines specified margins of 3 cm from the left and top.</p> <p>b) The University logo in water mark should be printed at the middle of each page.</p> <p>c) Page number on each page along with numeric print.</p> <p>d) Three secret features.</p> <p>e) Last page circle at the end of each paper.</p>	1000		
5.	<p><u>12 PAGES ANSWER BOOKLETS</u></p> <p>Printing and supply of 12 pages answer booklets with long side stitching on 60 GSM map litho A grade mill paper with the following features:</p> <p>a. All the pages without light lines, specified margins of 3 cm from the left and top</p> <p>b. The University logo in water mark should be printed at the middle of each page</p> <p>c. Serial number on each booklet and Page number on each page along with numeric print.</p>	1000		

6.	8 PAGES ANSWER BOOKLETS Printing and Supply of 8 pages answer booklets with long side stitching on 60 GSM maplitho A grade mill paper with the following features: a. All the pages containing 25 light lines specified margins of 3 cm from the left, right and top b. The University logo in water mark should be printed at the middle of each page c. Serial number on each booklet and Page number on each page along with numeric print.	1000		
7.	Control Bundles under Bar Code with serial number includes OMR sheet. <u>Control Bundles under Bar Code with serial number includes OMR sheet.</u> (Note: Cost includes OMR and security printing answer book, stitching, packing, loading conveyance including stacking at Sri Krishnadevaraya University with logo and name and other security printing matter as directed by the University with security features as given below. The readability of the OMR sheet shall be tested and ensured by the agency). a) Barcode b) Opaque Test c) Micro printing d) Nano Printing e) Reverse Micro	1000		
8.	UNUSED ANSWER SCRIPTS: unique Barcode in A4 Size on 110 GSM ITC BPBL map litho paper with front two colours and reverse side single colour printing for two valuations. It includes stitching of First page(OMR including repacking and to and fro freight charges. (From S. K. University to factory and back). (quote charges inclusive all charges Per 1000 copies)			
Important Note: Total Quantity required: Theory Answer Booklets : 12Lakh , (Approximately) Practical Answer Booklets : 9Lakh, Control Bundles 1 Lakh				

(Total Rupees in words)

- Price*: - Total price should be inclusive of all taxes.
- Items quoted must be as per the specifications given in enclosed Annexures

Note: Annexures should be the brochures, 3D Photographs and the technical specifications of the items for which quotations are being called for.

Note: All items must be quoted. The total order will be “treated as a Package” and the lowest bid will be considered as an average of all items.

(SEAL, SIGNATURE & NAME OF THE BIDDER)

For any clarification, please contact:

Director, Directorate of Evaluation, S K University: 9440984416,

Controller of Examinations : 9573761298

Email Id: registrar@skuniversity.ac.in,